



# Riverside Early Head Start Somerville

## Annual Public Report

### 2015-2016

*Our program's mission is: to promote the health, well-being, social emotional growth and development of young children and to support the self-empowerment of families.*



The Riverside Early Head Start is a federal program for low-income families living in Somerville with infants and toddlers, as well as pregnant women. The program is designed to support families by promoting healthy prenatal care, infant/toddler care, and the well-being of the entire family. The goal is to give their young children an early head start in their intellectual, social, and emotional development. With sensitivity to families whose first language is not English, the Early Head Start program reflects the diversity of the City of Somerville. Most of our employees often speak two languages and our program is respectful of the various cultural norms practiced within each family.

**Riverside Community Care**

THE HELP YOU NEED CLOSE TO HOME

474 Broadway, Somerville, MA 02145  
 Phone: 617-629-6652  
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## The Program's Director Corner

The 2015-2016 year was full of exciting activities:

- The Program said goodbye to its long-time director, Marie Galvin and ushered in a new Director.
- The Office of Head Start conducted two on-site visits.
- We re-configured our socialization space to accommodate more activities during socialization groups and increased the number of socialization groups held on site.
- In response to parent input, the program provided families bilingual CPR and First Aid courses and an Immigration Information session.

With our families' willingness to let us into their homes and lives, and the commitment of our talented Early Head Start staff, Riverside Early Head Start remains a valuable support to Somerville residents.

Nancy Fredericks



### **(A) The total amount of public and private funds received and the amount from each source.**

DHHS/Department of Children and Families	1,284,237.00
Head Start State Supplemental Grant	17,259.00
Frank Barnard Foundation	2,000.00
Total	1,303,496.00

### **(B) An explanation of budgetary expenditures and proposed budget for the fiscal year.**

	Total Budget Federal	10% NFS	Actual Expenditures
a. Personnel	718,146.00		731,676.00
b. Fringe Benefits	166,920.00		144,764.00
c. Travel	4,000.00		1,821.00
d. Equipment	33,068.00		29,120.00
e. Supplies	57,927.00	3,693.00	48,360.00
f. Contractual	24,534.00	9,195.00	53,461.00
g. Construction	-		-
h. Other	127,198.00	123,441.00	266,197.00
h. Other - T & TA	30,931.00	5,000.00	35,931.00
i. Total Direct Charges	1,162,724.00	141,329.00	1,311,330.00
j. Indirect Charges	121,513.00	1,371.00	115,607.00
k. TOTALS	1,284,237.00	142,700.00	1,426,937.00
Federal Funding	1,284,237.00		1,284,237.00
NFS Match	142,700.00		142,700.00
	1,426,937.00		1,426,937.00



**(C) The total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served.**

The total number of children and families served this year was 128. Out of the total families served 13 were pregnant women.

The average of monthly enrollment was a 100%.

**(E) Number of enrolled children that received medical and dental exams.**

Dental Services : 97

Children with health insurance: 115



**(D) The results of the most recent review by the Secretary and the financial audit.**

**During this year there were not reviews by the Secretary.**

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated November 4, 2015, on our consideration of Riverside Community Care, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Riverside Community Care, Inc.'s internal control over financial reporting and compliance.

Boston, Massachusetts  
November 4, 2015

*Feeley & Driscoll, P.C.*





### ***(F) Information about parent involvement activities.***

Riverside Early Head Start continues to focus on the importance of family engagement:

From the very first meeting with the family, parents are offered the opportunity to be involved in their child's development. Parents provide information during the enrollment process, and complete the initial Social/Emotional screening instrument.

The Family Support Workers partner with parents to create family partnership agreements by evaluating family needs, strengths, interests in continuing education/training, and program participation.

Parent involvement in program oversight and development continues through Parent Committees, Policy Council, self-assessment, and community assessment teams, etc. Parents are encouraged to assume an active role in leading meetings, and providing input regarding program operation throughout the year through various avenues including; surveys, meeting agendas, and face-to-face communication.

### ***(G) The agency's efforts to prepare children for kindergarten.***

Riverside Early Head Start focused on providing staff with in-depth trainings on School Readiness this fiscal year along with installing the Teaching Strategies Gold online program—to help track children's School Readiness goals. With this increase knowledge, staff were better able to work with families to incorporate daily educational activities with their children that were linked to their child's individual plan.

### **Riverside Mission Statement**

We are here to make a difference in the lives of individuals, families, and communities by delivering compassionate, locally-based, integrated behavioral healthcare and human services.

- We believe that people possess the ability to grow and change and we are focused on providing high quality and responsive services in support of individual and collective goals.
- We believe quality care should be available to all who need it and we are outspoken and effective public policy advocates.
- We believe in the power of collaborative care and we work to form strong and effective partnerships with the people we serve, healthcare systems, educational institutions, and other public and private organizations.
- We believe that our workplace is vibrant because it is respectful, diverse, and encourages learning and innovation.

*Excellence is the guiding principle in everything we do.*



*Thank you for taking the time to read our Annual Report.  
If you have any questions, we would welcome the opportunity to discuss our program with you.*